



# OUR LADY QUEEN OF PEACE PRIMARY

Braeside Road Greystanes NSW 2145

Phone: 9631 1500 Fax: 9636 2312 Email: [OLQP@parra.catholic.edu.au](mailto:OLQP@parra.catholic.edu.au)

Website: [www.olqpgreystanes.catholic.edu.au](http://www.olqpgreystanes.catholic.edu.au)

16 February 2017

Dear Parents,

On Wednesday evening we held our first P&F meeting for the year. It was well attended and it involved discussion about the role of the P&F and how it could be structured at our school. The powerpoint presentation is available on our school website.

The four functions of the P&F are:

1. Learning - To advance learning in our school by providing information to parents on how subjects are taught and how they can support their children.
2. Welfare - Linking with the Parish to provide support to families in need in our community.
3. Communication – Providing opportunities to communicate ideas between parents and teachers for the purposes of learning and organisation.
4. Fundraising - Support 3 fundraising activities in the school Mother's Day Stall, Father's Day stall and the Walkathon.

In the past there were roles including President, Vice President, Secretary and Treasurer and there was a sense that these four people were responsible for organising all of our schools events. In discussion with the 2016 P&F members there was an idea to establish a P&F committee for 2017 without these specific roles. This group would meet once each term to suggest content for the information nights; discuss how we can support families in need; communicate thoughts from parents about school issues; and liaise with those parents who have offered to organise the three fundraising activities.

On the night, parents were asked to complete a form (attached) to indicate if they would like to be part of the fundraising activities or the P&F committee and what information nights for parents, they would like to see organised by the school. It is advisable to take part in only one activity so that it doesn't take up too much of your time. If you would like to take part please complete this form and return it to the school.

As soon as possible we will organise our first P&F Committee meeting to establish our role as a committee and set the directions for 2017. Part of this direction will be to organise an information night on aspects of literacy that will be delivered by our new Assistant Principal, Mrs Mifsud. Our fundraising direction will include the construction of new play equipment for kindergarten, sails over sections of our playground, equipment for our playgrounds and technology for the classrooms.

I would like to take this opportunity to thank Mrs Anne Pittam, Mrs Emma Thomas and Mrs Louise Fahy for the outstanding work they did for the P&F last year. They worked very hard to organise events and encourage parents to take part in the life of the school.

I hope that we can continue this work in 2017.

Yours faithfully

Michael Hopley  
Principal