



OUR LADY QUEEN OF PEACE PRIMARY

Braeside Road Greystanes NSW 2145

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Dear Parents,

The rules associated with safe movement around the school have been organised with the support of Local Government and NSW Police. They are in place for the safety of everyone in our community, especially the children, and to protect the rights of those people who live around the school. In view of this we have changed some of our dismissal procedures to make the process convenient for parents and safe for children. We will trial these procedures for Term 1 and any feedback you may have would be welcomed.

The following points are very important.

1. Parents are not permitted to enter the staff carpark either by car or on foot (other than the disability car spaces that are used by two families).
2. Parents who are entering the school to collect children are asked to use the gate outside the Year 5 rooms when entering and exiting the school grounds. Please do not use the double gates that are used for Kiss and Ride as this causes congestion and confusion for children who are using the Kiss and Ride zone.
3. Children crossing Braeside Road will be supervised or accompanied by their parents.

PARENT PICK UP

ALL children who are collected by parents of an afternoon MUST go to Area B with their teachers at dismissal time. By 3:15 pm children who have not been collected will be moved to the grass area near the pedestrian gate (a separate area from Kiss and Ride children).

- If you are walking in to collect your child from this area please use the gate outside the Year 5 classrooms.
- If you would like your child to walk out of the gate to meet you, could you please indicate this by filling in the slip below so that we can issue him/her with a card that can be attached to their bag to be used for identification. The teacher will then direct them to the Pedestrian Gate. We ask that parents do NOT use this gate to enter or leave in the afternoons.

WALKERS

Several parents have asked about children crossing Braeside Road to either meet them on the other side or so they can walk home. The School's *duty of care* is to make sure that all children cross the road safely. In order to ensure that we are doing this ALL children who have permission to walk home independently will need to meet a teacher in one of two areas at dismissal time:

- Carpark gate (Prospect Road children)
- Mary's Courtyard (Braeside Road children).

The teacher on duty in each area will accompany the children to the crossing (either Prospect Road or Braeside Road).

In order to ensure the *safety of all children* we need to be able to easily identify your child. If you could please indicate below that your child has permission to leave the premises unaccompanied then we will issue him/her with a card that can be attached to their bag to be used for identification.

KISS AND RIDE AND THE MAIN GATE

There are a large number of children leaving the school by car through the Kiss and Ride zone on Braeside Road every day. *Please do not use this area as a pedestrian pickup area as this causes congestion and confusion for children in the Kiss and Ride zone.* The Kiss and Ride system works very well when the Blue Room and surrounding area is clear of congestion. Your co-operation in this area is paramount for the safety of our children.

Yours sincerely

Michael Hopley
Principal

I GIVE MY CHILD (Name) _____ (Class) _____
PERMISSION TO CROSS BRAESIDE ROAD IN THE AFTERNOONS AFTER SCHOOL.

Signed _____
(Parent/Care Giver)